

Arab Statistical Initiative (ARABSTAT)

Rules of Procedures of the Technical Committee

Secretariat of the Technical Committee

Arab Monetary Fund

Abu Dhabi- United Arab Emirates

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Arab Statistical Initiative

“ ARABSTAT”

Draft Rules of Procedure of the Technical Committee

I. Definitions

ARABSTAT: the Arabic statistical initiative

The Committee: the technical committee of the Arabic Statistical Initiative

The Secretariat: the Secretariat of the Committee of which the Arab Monetary Fund is in charge of.

The President: the rotating president of the Committee

II. Membership of the Committee

The membership of the committee is composed of:

- Managers of bodies and statistical offices in the Arab countries, or their representatives.
- Representatives of the Ministries of Finance, Central Banks and Arab Monetary Institutions

III. Terms of reference of the Committee

- Establishing the general framework for the development of the rotating programs of action to achieve stated purposes of the initiative.
- Follow-up to the implementation of the activities of the initiative in the framework of the stated objectives.
- The Committee shall submit periodic reports on its activities to the Council of Arab Ministers of Finance.
- Prioritizing the proposed statistical fields to be developed in Arab countries.
- Enhancing communication and coordination among the Arab countries in terms of statistical systems and activities as well as with regional and international organs and relevant institutions.
- Creating working groups in certain areas according to the needs of the committee's missions.

IV. Chairmanship

- The chairmanship of the Committee follows a rotating process among member states according to their alphabetical order, in conformity with other Arab action institutions.
- Presidency period shall last for one year.

V. Committee meetings

- The Committee shall hold a regular meeting on an annual basis, and have the right to hold extraordinary meetings if considered necessary after coordination between the Secretariat, the President and Members.
- The meeting place shall be at the headquarters of the State Secretariat, however, it may be held in any of the member countries with the concurrence of members.
- After consultation with the Chairman of the Committee, The Secretariat calls for the meeting of the Committee.

- Member States only get one vote, though they may be represented more than once in the Committee.
- Decisions are taken by virtue of simple majority votes of members participating in meetings.

VI. Secretariat of the Committee

The Arab Monetary Fund is in charge of the Secretariat of the Committee. In addition to the implementation of ARABSTAT's activities, the secretariat functions include:

- Preparing the invitations and the agenda of the Committee's meetings.
- Preparing the Memorandum the Committee's meetings of, distributing them to Members and maintain them.
- Participating in preparing the researches required by the committee in the context of ARABSTAT's stated objectives
- Submitting an annual report to the Committee on the activities of the initiative.
- Secretariat shall make use of data available for the purposes of the initiative.
- Any other tasks shall be assigned to the secretariat within the limits of ARABSTAT's purposes.

VII. Observers

Meetings of the Committee can be attended by observers from:

- The Arab Monetary Fund.
- The International Monetary Fund.
- General Secretariat of the League of Arab States.
- Arab Institute for Training and Research in Statistics.
- The United Nations Economic and Social Commission for Western Asia (ESCWA)
- Statistical Center of the Gulf Cooperation Council of Arab Gulfstat.

- Statistical, Economic and Social Research and Training Centre for Islamic countries SESRIC.
- Any regional or international institution or entity related to statistical activities is invited by the Committee.