

Terms of Reference (ToR)

Working Groups for Technical and Vocational Education and Training in OIC Member countries

Background

1. SESRIC in collaboration with GED and UNDP IICPSD organized a workshop on Technical and Vocational Education and Training (TVET) on 09-11 May 2016 in Ankara. The workshop brought together experts from different OIC member countries, as well as OIC institutions and international organizations. The members of the workshop recommended developing working groups in different thematic areas with a view to enhancing cooperation within OIC member countries and implementing the agreed recommendations at the end of the workshop.
2. The workshop on Technical and Vocational Education and Training (TVET) welcomed the recommendation by the participating members in the workshop to set up four working groups, namely 1. Preparation of Strategic Plan 2. Qualification and Quality Assurance Systems, 2. Occupational Standards, and 3. Certification and Modular Training Programmes to follow up on the implementation of the agreed recommendations and enhance collaboration among member countries. In this regard, four working groups were established.

Article 1: Objectives

3. Cooperating within the four proposed thematic areas with a view to strengthening cooperation, sharing of experience, expertise and best practices;
4. Coordinating and monitoring actions identified under the proposed thematic areas.

Article 2: Scope

5. The scope of the working groups shall include the following:
 - 2.1 Monitor actions taken by Member States and international institutions on activities related to TVET.
 - 2.2 Bring OIC member states together with a view to come up with solutions to their common needs and challenges in TVET.
 - 2.3 Discuss on ways and means to share technical expertise and success stories.
 - 2.4 Identify areas for strengthening cooperation.

- 2.5 Consider establishment of other technical working groups to expedite implementation if it seems needed.

Article 3: Designation of members of the working groups

- 3.1. Every Member State is eligible to be a member of any working group.
- 3.2. Every working group should be composed at least of three member countries.
- 3.3. Any member country could be designated to one or more of the thematic areas at any given time.
- 3.4. The composition of members of working groups, as far as possible, should reflect geographical distribution and country diversity.

Article 4: Organisation

- 4.1. The TVET working groups function under the guidance of SESRIC.
- 4.2. Every working group could nominate a lead country coordinator of the working group.
- 4.3. SESRIC shall perform secretarial duties for the working groups meetings. This will include:
 - 4.3.1. Coordination of convening of the Working Group Meetings;
 - 4.3.2. Necessary documentation for the meetings;
 - 4.3.3. Facilitating the implementations of decisions of the meetings once approved by relevant OIC Fora.

Article 5: Responsibilities and Procedures

- 5.1 It is preferable that the working groups shall hold a physical meeting once a year as well as online meetings when it is needed.
- 5.2. The working group meetings should normally be chaired by a moderator.
- 5.3 A vice moderator, may be elected, to assist the moderator in the meetings.

Article 6: Meetings and Reports

- 6.1 Representative(s) from the OIC General Secretariat and relevant OIC and international institutions could participate in the meetings of the working groups as facilitators, observers or advisors.
- 6.2 Partners, experts or other parts could participate in the groups meetings if needed.

- 6.3 The meeting reports shall be circulated to all members of the working groups after the meetings.

Article 7: Composition of the working groups

It was decided at the end of the workshop that the working groups will be composed of the following member countries:

- **Working group 1: Preparation of Strategic Plan**
Malaysia, Tunisia, Nigeria, Guinea, Libya, Burkina Faso, Turkey
- **Working group 2: Qualification and Quality Assurance System**
Pakistan, Mauritania, Senegal, Gambia, Mali, Turkey, Brunei
- **Working group 3: Occupational Standards**
Turkey, Palestine, Burkina Faso, Tunisia, Mauritania, Nigeria
- **Working group 4: Certification and Modular Training Programs**
Kirgizstan, Guinea, Lebanon, Mali, Senegal, Comoros, Afghanistan, Turkey